



### Directions - Please remember to:

1. Post a sign with your student's last name and grade inside your vehicle on the passenger window.
2. Bring any school items you need to return (library books, Chromebook/hotspot, etc.) Please place them in a box/bag in the trunk of your vehicle.
3. Approach the MS on E Garfield Street heading west. Enter the front parking lot on the southeast corner of our main entrance. (see map)
4. Drive to Stop #1. Open your trunk or hatchback. You will check in and drop off materials at the first stop.
5. Once you have checked in and dropped off materials, please drive forward to the second stop to retrieve your child's materials. These will be placed directly in your trunk.
6. Exit the middle school onto Lincoln St.

***Please stay in your vehicle at all times.***